

Chippenham and villages Area Youth Funding Application March 2015

Project title

Riverbank Studios

Project summary

Recording studio and rehearsal space for young musicians, also soon to begin running 10 week practical music education courses for young people (covering guitar, drums, and studio recording). Thanks to the previous area board grant received in November, the studio is now equipped to offer a high quality service, we are asking for funding to cover running costs whilst we establish ourselves within the community - and work towards self-sustainability in the future.

Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? [-check on a map](#) *required field

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

6. Please tell us which theme(s) your project supports: *required field

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment

- Health
- Other

About your project

Please tell us about your project (a strong application will address all of the following):

***required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will you ensure your project is inclusive?
- How will you work with other community partners?

Riverbank offers positive music related activities to young people in Chippenham and the surrounding villages. It is aimed at young musicians and all young people with an interest in music, encouraging musical development and growth. With the planned music education courses they will also be a gateway for young people interested in playing an instrument or learning how to record themselves at home, but not knowing where to start. When it comes to music activities outside of school the options for young people are limited, especially when compared to sports activities.

Since CPM Sounds Ltd was founded in October 2014, and as of writing this, we have engaged 25 young musicians on a 1:1 basis, usually with a band or solo musician being in the studio every evening we are open for a week at a time. We have also engaged 154 young people on a casual basis between our 2 live events, totalling 181 young people since October. At the time of writing, we have a waiting list for use of our studio totalling 16 young people from March through to the end of April.

We expect the live events to continue to be popular, hopefully growing more so, engaging 60-90 young people at each event, which is scheduled at the end of each school term (every 7 weeks approx). Based on current numbers and last years figures, we expect to work with 50 young musicians on a one-to-one basis (not including numbers that may come with the new tuition courses).

Our project is kept affordable by subsidising cost to the users (young people) with money from funders. Staff are paid at rates below the amount suggested by the Musician's Union for people working in music education, in the interests of keeping costs minimal. We aim to ensure our service is offered to young people who perhaps are disadvantaged in some way or on low incomes, and we aim to work in partnership with Green Square in particular over the coming months to extend our offer to its resident young people.

Place for People Leisure offer support in kind by allowing us rent free use of the premises. The studios themselves are accessible as they are located underneath the Olympiad leisure centre close to town centre, and the facilities were built to accommodate wheelchairs and special access requirements.

Volunteering is encouraged through use of social media primarily, as well as meeting with interested people and parties. We've been delighted to see community involvement in our project with parents helping with the development and running of our live events and we currently have 3 young volunteers, two of whom are working toward their Duke of Edinburgh awards.

Community partnerships so far include Green Square who have agreed to contribute funding towards our running costs and Chippenham Borough Lands Charity who have granted us a small amount of funding for advertising and marketing costs. We have also applied to the Chippenham Town Council for a contribution towards our tuition courses. We work closely with ChippenhamFM, the Local Youth Network and Richard Williams (CYO), and encourage parents, friends, and the public to attend our live events. We have also offered our services to the ChippFest crew and are looking forward to working with them to represent young people and music in Chippenham.

We are applying for £10000 contribution towards running costs for one year, and also requesting a possible three year funding commitment from the area board.

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8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

We have written safeguarding and data protection policies and it is compulsory that all staff and volunteers read and understand these policies before working with us. All staff and volunteers over 18 are DBS checked, and new volunteers must complete a DBS check before beginning work with us. Ultimate responsibility for safeguarding falls upon the company directors Thomas Mallard and Guy Britton. Our services do not generally involve young people using the internet, but where it does we use the Wilts Online wi-fi service which has its own filters. We do not post pictures or videos of young people online unless they have a photographic consent form signed by a parent or legal guardian.

9. Monitoring your project

We keep records of all young people using our services via signing in sheets and registration forms, using these figures we can keep check of how many young people are using our services. We follow a cyclical self-improvement process for all activities; using feedback to adjust how we deliver activities the next time around.

We have already reached all of our immediate goals set out in our late 2014 application, as well as several of our then short and medium term goals.

We have defined and measurable goals.

-Short term goals (0-1 years):

-to set up our music courses (already in early stages), we have been able to improve our initial plans for these by deciding to deliver Arts Awards at the end of each course.

-to see a steady increase in the number of young people using our services, when compared to both Oct 2014 figures as well as numbers from our time as part of the councils Integrated Youth Service.

-Mid term goals (1-3 years):

-to reduce our need for funding by at least 15%.

-to establish links with local schools with the offer of providing workshops to students

-to develop mobile studio possibilities in order to go into the community and provide services away from the Monkton Park facilities

-Long term (4+ years):

-to be a reputable facility for young musicians all across Wiltshire, with a proven track record of successful development of young people

-to have enough young people using our services that we no longer rely on funding from community sources for the majority of our income.

-to offer potential employment opportunities to young people involved in order to maintain core values and succession

Total Project cost 22815.00

Total required from Area Board 10000.00

Part Two: Please itemise your project expenditure and project income *required

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
Project Costs (w ages	£ 17500.00	Borough Lands Marke	£ 1000.00	<input checked="" type="checkbox"/>
Insurance	£ 315.00	Greensquare Grant (l	£ 8750.00	<input type="checkbox"/>
Marketing	£ 1000.00	Tow n Council bid (tov	£ 925.00	<input type="checkbox"/>
Equipment for tuition c	£ 4000.00	Tuition course income	£ 1815.00	<input type="checkbox"/>
	£	Live event income (to	£ 325.00	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
Total	£ 22815.00	Total	£ 12815.00	

(please ensure you total these columns even if values are 0.00)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

Yes

No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Amesbury

Bradford on Avon

Calne

Chippenham

Corsham

Devizes

Malmesbury

Marlborough

Melksham

Pewsey

Salisbury

Southern Wiltshire

South West Wiltshire

Tidworth

Trowbridge

Warminster

Westbury

Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

Child Protection Policy

Safeguarding Children

Procedure for dealing with an allegation against a member of staff or a volunteer

Complaints Procedure

Public Liability Insurance

- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified.